



# North Cornwall Learning Trust

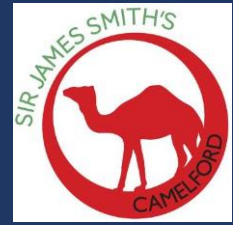


## **YEAR TEAM LEADER**

### **Sir James Smith's School**

North Cornwall Learning Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment.

We welcome applications from all sections of the community, regardless of gender, race, religion, disability, sexual orientation or age.



May 2024

Dear Applicant

**Re: Appointment of a Year Team Leader  
To commence in September 2024  
37 hours per week, 41 weeks per year  
Salary: Grade H1 to H6 - £26,520 to £31,365 per annum pro rata**

Thank you for your enquiry regarding the Year Team Leader post at Sir James Smith's School. I enclose further information which will give you a picture of the very special nature of our school.

Sir James Smith's is one of the smaller comprehensive schools in Cornwall but is set to grow in the years ahead. It is situated in a rural community with approximately 70% of pupils travelling daily by bus from an extensive catchment area. Being a small school, one of our strengths is the relationship between staff and students. We are an inclusive school expecting the very best from our pupils.

We are looking to appoint a colleague to work within the Pastoral Team. The successful applicant will demonstrate a positive and adaptable approach to ensuring students achieve excellent outcomes.

Thank you for your interest in the post. The appointment procedure will be:-

Closing date for applications: Sunday 16<sup>th</sup> June 2024  
Interviews: Week beginning 17<sup>th</sup> June 2024

Your application should be sent to:

Post: Michelle Kirk/Personnel Officer  
Email: [jobs@nclt.academy](mailto:jobs@nclt.academy)

We look forward to hearing from you.

Yours faithfully

**MARC COOPER  
HEADTEACHER**

**ASPIRATION • AMBITION • ACHIEVEMENT**



## **NORTH CORNWALL LEARNING TRUST**

The NCLT came into being on 1<sup>st</sup> October 2018. We are a cross-phase multi-academy trust comprising one secondary school (Sir James Smith's) and four primary schools (Camelford, Otterham St Breward and St Teath). We are small rural schools with a history of working together. Governors were keen that accountability for our schools stayed local and decided that setting up our own MAT was the best way to protect our independence and safeguard our future.

Our staff are determined to improve opportunities and outcomes for all students and believe that by working together we can raise standards. Colleagues in Sir Jim's are keen to learn from their primary colleagues and vice versa. By working together and basing that partnership on co-operative values, more can be achieved for students and their families, than can be achieved by schools working alone.

Staff at our schools have a professional commitment to:

- ensuring an ethos rooted in social justice and strong ethical, moral and spiritual values;
- providing the best possible education for all students and their families;
- taking collegiate responsibility for the education of all students;
- raising aspirations and levels of achievement;
- setting high standards;
- sharing expertise, knowledge, understanding, skills and resources;
- working in partnership for the benefit of all.

There will be opportunities for some staff to work in more than one school. All staff joining will be allocated a home school but may be expected to work in a second school or in the case of some support staff, across schools.

We believe it is good professional experience for teachers to be training with colleagues across the MAT and, where the opportunity arises, working cross-phase. To find out more about the NCLT please visit our website.



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### Application Closing Date

Sunday 16<sup>th</sup> June 2024

### Interviews will be held

Week beginning 17<sup>th</sup> June 2024

### Starting Date

September 2024

### Salary

Grade H1 to H6 - £26,520 to £31,365  
per annum pro rata



## How to Apply

Applications should be returned to Michelle Kirk, Sir James Smith's School, Dark Lane, Camelford, Cornwall, PL32 9UJ or [jobs@nclt.academy](mailto:jobs@nclt.academy) by Sunday 16<sup>th</sup> June 2024. The interview date is during the week beginning 17<sup>th</sup> June 2024.

### Important information for candidates

Candidates should ensure that they state all their activities since leaving school (e.g. if there has been a 'gap year' or career break).

### References

References will only be requested for those candidates shortlisted for interview – **could you please warn your referees.**

### Social Media Checks

Social Media checks will be carried out for shortlisted candidates.

**Protection of Children:** disclosure to criminal background to those with access to children.

In accordance with Circular LAC(86) 10 and the Rehabilitation of Offenders Act 1974 (Exemptions) (Amendments) Order 1986 all applications for posts where there will be substantial opportunity for access to children will be required to declare any previous or pending convictions, bind over orders or cautions that are 'spent' under the terms of the rehabilitation of Offenders Act 1974. Appointment will be subject to an enhanced Disclosure and Barring Services (DBS) check.

### Medical

You will be required to complete a Workplace Health Assessment prior to commencement of your role.

### Job Descriptions

There is a copy of the job description contained separately within the job details.

## About Us

On 1<sup>st</sup> October 2018, Sir James Smith's became part of North Cornwall Learning Trust. Apart from being a 'Good' school, Sir Jim's is also a great place to work. Visitors, including Ofsted, comment on the friendly and supportive atmosphere. Staff and students are happy and enjoy their time at school.

We are a smaller than average co-educational comprehensive school, serving a large rural hinterland in North Cornwall. It's a fantastic place to live if you like the outdoors. Our extensive rural catchment area of 100 square miles includes 8 partner primary schools though we attract students from many others. The dispersed settlement pattern means approximately 70% of students travel daily by bus. North Cornwall is one of the least sparsely populated areas in England and Wales thanks to the glorious Bodmin Moor.

At present we have 38 teachers, and 40 non-teaching staff including 4 technicians, 1 Librarian, 8 admin assistants and 9 classroom assistants. The Local Governance Committee work closely with staff, as do various support agencies. The small size of the school means that we all know the students very well and staff work together effectively. This is a school on a humane scale where personal relationships matter.

We have a "continental day". This means an earlier start - at 8.10 am for staff and 8.25 am for students. Students have one year assembly per week. There are 5 one-hour lessons and 2 breaks of 20 and 30 minutes. The main part of the day ends at 2.30 pm. On Mondays there are meetings; on Tuesdays, Wednesdays and Thursdays, extra-curricular activities and late buses; on Fridays many staff go home a little earlier!

The school campus is compact and we try hard to keep the school looking the best we can.

We invest wisely in building maintenance and decoration, believing that the learning environment plays a crucial role in well-being. We share our site with: Camelford Primary School, the local Police Office, North Cornwall Adult Education and Camelford Leisure Centre.

Our school roll of 610 is rising with bigger year groups working their way up through the primaries; we will remain a 'small' secondary which is something our students, parents and staff value highly. Our small size makes it essential that we work in partnership with other education providers, not just other schools. To this end we work with: Cornwall College; Truro College; Callywith College; Falmouth University and Plymouth University. We also have ITT links with Exeter University.



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## About Us cont'd

Over the past few years we have really shifted our focus onto T&L and the classroom experience for students. We expect most of our teaching to be 'Good' or better most of the time. But, where we differ from many schools is that we are firm believers of Professor John Hattie's approach... "rather than telling one another how to teach, teachers need to listen to each other. Just as pupils flourish in a culture where they are allowed to learn through mistakes, so do teachers." We don't do the clipboard thing or have 'mocksted' here! Staff are expected to join a Professional Learning Group where all matters T&L can be shared so we can learn from each other. In that sense we are a very collaborative school. Being a hard-working team player is what matters most in this school.



We believe in the school as a force for good, capable of fostering responsible behaviour and good study habits. This is done by valuing all individuals, their rights and well-being. In this school relationships matter – 'Nobody cares how much you know until they know how much you care' (Dylan Williams).

There is a Staff Welfare Group. We have a student-led LGBTQ group called 'Unite'. There are Prefects in Year 11 and Student Associate Governors from the School Council represent students at Governors meetings. Parents are also encouraged to become involved and attend special academic review days in addition to traditional Parents' Evenings.



The constraints we face as a result of rurality means we have to be an outward looking school, keen to collaborate with and learn from others, we are too small to do it all on our own. Teachers are asked to strive towards a very high ideal, creating a safe but stimulating working environment in an atmosphere of mutual respect where students can aspire to become ambitious and ultimately achieve their best. We are determined to raise standards and create better opportunities for students to learn and make good progress.



We hope you will want to join us – it really is a great place to work.

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## About the area

North Cornwall's beaches are famous for their haunting beauty and those in the **Bude** area are no exception. Vast expanses of clean, golden, sandy beaches, often backed by rugged cliffs, have captivated many a visitor's imagination over the centuries.

**Port Gaverne:** Narrow shingle beach at the end of deep winding valley. Slate from Delabole was once loaded onto sailing ships here. Old pilchard cellars.



**Port Isaac:** Unspoilt fishing village where white slate-hung houses run down to a sheltered harbour. Location for 'Poldark' and 'Doc Martin' TV series and films 'Amy Foster' and 'Saving Grace'. Maze of alleyways, one called Squeeze-ee-belly Alley. Old pilchard cellars, shingle beach with working crabbers.

**St Gennys:** Quiet hamlet high on the cliff tops, breathtaking views of the coast up to Hartland Point. Tiny church with its rare altar tabernacle. Fascinating churchyard with graves of shipwrecked mariners. Beaches: nearby Crackington Haven



**Tintagel:** With ruined but spectacular Tintagel Castle, built in the 12th & 13th century by the Earls of Cornwall. Legendary birthplace of King Arthur. Walks to St Nectan's Glen and Rocky Valley. Beaches: nearby Bossiney, Trebarwith Strand.

**Trebarwith Strand:** Small village with famous surfing beach, village inn and spectacular views.

**Wadebridge:** Busy shopping centre. Historic centre for river, road and rail, 17 arch bridge over River Camel, purportedly built on the foundation of wool sacks and known as 'The Bridge of Wool'. Close by the A39, south of the town are the Nine Maidens—a line of tall stones, supposedly petrified maidens guilty of dancing on the Sabbath. Attractions: Camel Trail & bike hire, Sports Centre and pool, Pencarrow House & Gardens.



**Boscastle:** Renowned and attractive National Trust village with spectacular cliff-hung harbor entrance, small quay and walks through beautiful Valency Valley and St Nectan's Glen. Thomas Hardy met his first wife here and based 'A Pair of Blue Eyes' on his experience in the district.

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**Camelford:**

Small, thriving town, old pocket borough. Walks to the summit of Roughtor, on Bodmin Moor. Nearby Slaughterbridge said to be the site of King Arthur's last battle in 539 AD and is possibly the site of 825 AD Celtic defeat. Crowdy Reservoir nearby for picnics and fishing. Arthurian Centre at Slaughterbridge.

**Bossiney:**

Pretty, sheltered cove and village between Boscastle and Tintagel. Sir Francis Drake was elected MP here. Beaches: Bossiney beach

**Padstow:**

One of the most famous Cornish fishing ports. Narrow streets, pastel-washed medieval houses, bustling waterfront and renowned restaurants. The Saints' Way; dramatic Trevose Head and lighthouse. Beaches: nearby Harbour Cove, Trevone Bay, Harlyn Bay and Mother Ivey's Bay. Attractions: Prideaux Place - beautiful Elizabethan House set in 60 acres, Padstow Museum, National Lobster Hatchery, Camel Trail. Events: 'Obby 'Oss Day, Carnival, and Lifeboat Day.

**Bude:**

Some of the best surfing breaks in the UK, plenty of expert surfing tuition available locally. Stunning coastal walks for all abilities, on foot, on horseback or by bike. Family friendly, dog friendly, the locals are friendly too!

Diverse cuisine using local produce, you can even catch your own supper. Shopping-local shops for local people and visitors too!

A choice of long sandy beaches, with hidden rock pools and RNLI life guard cover from Easter to September -keeping everyone safe.

18 hole links golf course, with all weather fairways and green which are rarely unplayable.

Two of the 12 designated areas of Outstanding Natural Beauty (AONB) in Cornwall are within walking distance of Bude and 3 others are less than 35 miles away.

Bude Canal and Marshes has a "Green Flag" award—the canal side walk offers plenty of opportunity for spotting an abundance of wildlife; keep a special look out for otters and kingfishers.

For wild swimmers, Bude Sea Pool is a great place for open air swimming, practice your swimming in sea water then head out onto summerleaze beach for some body surfing.







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Sir James Smith's School

Dark Lane  
Camelford  
Cornwall PL32 9UJ

Tel no: 01840 213274

Email: [enquiries@sirjamesmiths.cornwall.sch.uk](mailto:enquiries@sirjamesmiths.cornwall.sch.uk)

Website: [www.sirjamesmiths.cornwall.sch.uk](http://www.sirjamesmiths.cornwall.sch.uk)